

COR - 001

Cover Letter

13 February 2024

To Whom it may concern,

**Re: Stewart Kiely skills as a Project Manager Construction.**



I certify that the above-named person has:

Engaged IF Construction in the capacity of Early Contractor Involvement for a period of 3 years. The project was the construction of a new 80'000 sq mtr purpose built multistory office and manufacturing facility. Stewart demonstrated high levels of skill and competency in the following areas:

- WHS and OHS risk management and documentation and legal requirements of contractors.
- Managed project quality systems, document control via web-based repositories.
- Preparation and management of AS design and construction contracts and tenders.
- Application of civil and structural design principles.
- Application of AS building codes and standards.
- Budget control and reporting.
- Supervision of trades and applying quality standards on workmanship and materials and costs.
- Administer the legal obligations as a building professional.
- Successfully liaise with utility providers including services identification and demand calculations.
- Management of all consultants required to deliver a project from pre-lodgment meeting with council to completion of works under contract.
- Assessment of defect within DLP period of structures and civil works
- Master planing of site

If you require any additional information or wish to discuss the contents of my endorsement in more detail, please do not hesitate to contact me on 0417 296 373 or by email [laifj@if-construction.com](mailto:laifj@if-construction.com),

Your Sincerely,

A handwritten signature in black ink, appearing to read 'Laif Jones', is positioned above the printed name.

**Laif Jones**  
**Construction Manager**

Attachments:

- QBCC License brief



# LICENCE SEARCH – INDIVIDUAL

Issued Pursuant to Section 99 of the Queensland Building and Construction Commission Act 1991

## CURRENT INFORMATION

PARTICULARS	
NAME:	Jones, Laif Mathew
BUSINESS ADDRESS:	71 Stafford St East Brisbane QLD 4169
LICENCE NUMBER:	1129820
MR CATEGORY:	Self-Certification 2 - up to \$800,000

LICENCE CLASS STATUS			
LICENCE CLASS	LICENCE GRADE	CONDITION	STATUS
<a href="#">Builder - Low Rise</a>	Builder Licence	NO	Active

NOTE: Where QBCC has imposed a condition, full particulars are contained within the Licence History Section.